

PAACE Board Meeting
April 10, 2007
State College Keller Building Room 409H
Minutes

CALL TO ORDER: meeting called to order at 10:02

Attendance:

Attended: Chuck Klinger, Tana Reiff, Mary Hohensee, Lori Keefer, Destiny Myers, Lori McMonigal, Kim Rossman, Randy Bacon, Alex Dow, Eileen Kocher, Angie Parrett, Suzanne Webster, Mary Anne Varacalli, Joe Morales (arrived 10:20), Kayte Connelly

Excused: Diane Inverso, Ruth Love-Schooley, Bootsie Barbour, Monica Carr, KayLynn Hamilton, Bob McNeill, Scot Mentzer, JoAnn Weinberger

Minutes:

The meeting began with a discussion about revising the format of the meeting minutes. It was agreed that the minutes will now follow a more succinct format that will not include the reports electronically submitted for the meeting agenda.

Tana made a motion to approve the March 13th minutes as submitted, with Randy Bacon seconding. Motion approved and carried unanimously.

Executive Director's report (Kayte Connelly): as presented.

President's report (Chuck Klinger):

There seems to be a low return on conference evaluations. We got a lot of compliments on the website. People found the book to be user friendly. Biggest complaints were about the hotel, elevators, and a few complaints about the Franklin Institute reception. Other complaints were about the costs of the city.

First Vice President's report (Tana Reiff):

Tana did get some feedback about the theme of Opening Windows for the PAACE Midwinter conference, some favorable and a few suggestions for other themes. Tana received several comments about ABLE budgets not including money to send people to conference next year. Rose Brandt is interested in encouraging administrators to encourage them to budget money to support the conference next year. This will be posted to the ABLE website this week.

Chuck suggested that if we do have a lot of income from COABE that we might consider lowering some conference costs. Tana suggested that perhaps we think about offering a research strand at our conference. We have a Journal and a Research Committee that work together. The Research committee has a conference every two years. Tana was trying to suggest that the Research conference merge into the Midwinter conference. Gary Dean is open to talking about it but feels it might be an uphill battle. Tana also suggested that Gary be more involved with the strategic planning process. Chuck thought that perhaps we can offer the research conference as a pre-conference at Midwinter. Mary brought up that the conference is usually on a Saturday so that perhaps it should be a session on a Friday. The Journal is offered as a member benefit.

There are 4 institutions of higher education in PA that offer degrees in adult education but that there is relatively no affiliation with PAACE.

Tana would like to offer graduate students who are members of PAACE free registration to the conference. This would bring them to the field, offer leadership opportunity, and bring a research component to the conference. Mary Anne agreed that it is an incredibly difficult sell to get the higher education people involved in PAACE.

Timing might be good now that programs are being held accountable for transitioning students to higher education. Tana suggested that perhaps we talk with various groups to merge their conference into Midwinter. Tana asked if she should continue to talk with Gary Dean about this and the group agreed. Barb Van Horn had mentioned to Tana that although she is leaving as a committee chair she could still serve as a liaison with the research group.

Chuck suggested that perhaps we continue this discussion over the listserv.

Kayte also wanted to talk about how many people's registration will be affected by joining PAACE in March of this year so that they will not have to pay to attend next year's conference.

Second Vice President's report (Chuck Klinger for Diane Inverso):

For Strategic Planning purposes, it is suggested that perhaps like groups of the board work on the survey for the strategic plan and to also include some of the membership's input.

It was also suggested that there be a smaller committee of the board that will be working on a draft of the strategic plan rather than having the whole board work on it, with representation of various divisions.

Something to also consider would be a value added benefit to our membership.

Treasurer's report (Mary Hohensee):

Chuck is estimating that PAACE may make about \$60,000 - \$70,000 from the COABE conference. Mary reported that there was \$313,000 in registration fees due of which \$260,000 has been received. ProLiteracy will take care of receiving the funds. At the next meeting we should be able to make full accounting of what we've paid and been paid. COABE is hoping to have everything reconciled by June 30th. Diane will be working on the final report for COABE which is due in November. Additionally, Suzanne reported that we sold 5 COABE bags @\$5 each and 1 additional King Tut ticket for \$30.

ESL: Chuck informed the board that Monica Teles Carr is going to be resigning from the board because she just can't make the meetings. If anyone has suggestions for a new ESL Division Director, let him know.

Regional Reps:

There was some discussion about getting the advocacy workshops up and running and what other kinds of workshops could be offered. Chuck will contact JoAnn to see if we can get the ball rolling on the next round of workshops.

Western (Alex Dow): GPLC is participating in a project called Everybody Votes in an effort to get people registered to vote. We could look at expanding this project to the regions and tying this in to advocacy workshops. The website for the project is <http://www.everybodyvote.com/>

Awards: Tana got an email from Mary Caine at the GED office. She reminded us that PAACE gives an award for the top score and the Larry Goodwin award.

Kim also asked who pays for the plaques given to the ABLE Honor Roll winners and it was agreed that PAACE doesn't pay for these.

Another matter is that it has not been decided if the Bureau is going to want to bring the awards back to the conference or if they are going to continue to hold these separately.

There clearly needs to be some clearer explanation and expectation relative to the awards.

Tana made a motion that PAACE support the GED awards totaling up to \$200 and providing a plaque for the Larry Goodwin award winner. Joe seconded the motion. Motion carried and approved unanimously.

Chuck will email Mary Kay about ordering the plaque or Chuck will have someone in his office take care of it.

Communications (Destiny Myers):

Destiny wanted everyone to know that she knows that there are a lot of changes that need to be made to the PAACE website but that she is working with Scot to fix that.

Membership (Suzanne Webster):

Suzanne got a few membership applications. Suzanne also got a list of about 100 people that registered for PAACE as part of their COABE application and she is sorting through these to see who she has complete information from and those that she needs to contact to get additional information.

Technology:

Chuck reported that Scot will be staying on as Technology chair. Scot, Bob, and Angie will be working on the electronic proposal forms for the conference.

New Business: Chuck congratulates all of the people from PAACE that won awards at the COABE conference, Don Block, Lori McMonigal, Dyan Brandt, Sheila Sherow, and Chuck Klinger.

Joe made a motion to adjourn. Mary Anne seconded. Unanimously approved. Meeting adjourned at 11:43.

Respectfully submitted,

Lori Keefer

Board secretary

April 18, 2007