

Pennsylvania Association for Adult and Continuing Education
Board Meeting
March 8, 2005
Harrisburg, PA

Attending: Mary Anne Varacalli, Joan Leopold, Bob McNeill, Chuck Klinger, Tana Reiff, Leanne Stasiulatis, Jeff Bostic, Rose Brandt, JoAnn Weinberger, Rob Bender, Debbie Hrach, Susan Mansuetti, Julie Manning, Karen Warner

Minutes: February Board minutes were approved

Officers Reports:

President: Bob shared with us some statistics for the Midwinter Conference on-line registration process. Discussion was held on the Midwinter Conference:

- Joan presented the bill from Hershey Conference Center for \$67,673
- Some of the meals were “oversold”. Possibly we should collect meal tickets either at the tables or at the door. Another possibility would be to put a symbol or dot on each person’s name tag.
- Sherry Welsh from Erie is compiling the overall evaluations for the Conference.
- Mary Anne and Tana both heard good comments about the Conference from people.
- Chuck commented that some of the comments he heard were that overall the Conference was good; there were good sessions. However, some people thought the banquet was too long, and that several sessions didn’t present the topic that was advertised.
- JoAnn thought that the Legislative Session worked well opposite the Success Stories.
- Bob will look at what we do Wednesday evenings – the Market Place seemed empty and the vendors were not happy with that.
- Presenters who were “stars” should be asked to return next year.
- Bob B. is willing to put together the web site registration again for next year’s conference.

1st Vice President: - no report

2nd Vice President: Chuck told us that he is waiting for approval from PDE to upload the Act 48 participants from the Midwinter Conference. Chuck also reported that the Conference Bureau contact person in Philadelphia is looking at places where the COABE conference was held previously in other states so she can get an idea of what is needed for the May, 2007 Conference. Carol Shefrin is going to the COABE meeting next week and Chuck will try to get information for Carol to take to the meeting. Chuck’s contacts in Philadelphia think it’s doable to hold the

COABE Conference in May of 2007. They are trying to get hotels that would have approximately 1200 rooms available with 20 breakout rooms for sessions. Discussion was held regarding whether Hershey could be considered if Philadelphia can't accommodate this conference. Chuck said that the COABE people really wanted in Philadelphia since it had originally been planned for New York and Philadelphia is closer in proximity to New York than Hershey. Discussion was also held regarding whether a Midwinter Conference would be held the same year that we host COABE. In 1996 when COABE was held in Pittsburgh, there was a one day Midwinter Conference held.

Treasurer: Mary Hohensee asked for all outstanding reimbursement be sent to her ASAP so she can close out the books for this year.

Secretary: no report

Executive Director Report:

Joan announced that the PAACE Journal is finished and ready for mailing. She passed around brochures and newsletters from PANO and the COABE 2005 annual conference.

Regional Representatives Reports:

Eastern: no report

Central: no report

Western: no report

Division Reports:

ESL:

AB/SE:

CEA/Higher Ed:

TLC: Sue Snider has assumed the position of chair of the TLC Board, but we will need to find a new chairperson to serve on the PAACE Board for the TLC Division.

Family Literacy: Susan reported that the Family Literacy Division lunch at Midwinter Conference was well attended with approximately 100 people. The sweater drive was so successful that the sweaters were given to several agencies.

Workforce: The new chairperson will be Kay Lynn Hamilton. Suzanne Webster is willing to take the membership chair. Bob will contact both.

Corrections Ed: Rob introduced Julie Manning as the new co-chair of the Corrections Ed. Division. Julie is from a county prison. At their Division meeting during Midwinter Conference, they found a need to have both the SCIs and the county prison's represented since each setting is quite different. Also, Karen Pavel from the western part of the state, might be interested in helping Julie co-chair.

Committee Reports:

Commonwealth Libraries:

LeeAnn told us about the library database. At first it will be "read only" but that the catalog later will be "real time". Tana reported that the Learning from Practice research reports were loaded onto the ABLE site.

Communications:

Tana told us that the news copy deadline for the next PAACE newsletter is Monday, March 14th. She will write a report for the newsletter about what all goes in to the Midwinter Conference – the general membership needs to know and needs to get involved. Tana distributed statistics on how many "hits" the PAACE website had for different sections such as "Photo Gallery", "Conference Tabloid", etc.

Legislative:

JoAnn reported that Regional Representatives met with Division Chairs to find 19 people to act as points of contacts for each of the congressional districts. So far JoAnn has 17; and in some areas she has 2 people working together. JoAnn is having 20,000 post cards titled "No One Left Behind" to be sent to legislators. She will distribute post cards to every program for them to send to legislators. Chuck reported that at the last Administrator's meeting they were encouraged to involve the CareerLink contacts in this legislative action. JoAnn suggested getting the workforce involved as well. JoAnn also reported that her agency's board of trustees is contributing money for a bus to Washington in June with teachers, students and business people. Tana reported that IU 13 – Lebanon had a legislative aide from Sen. Spector's office visit classes to hear students' testimonies.

Membership: Joan sent renewal letters to members for March, April and May. We have approximately 867 members.

PDE: Rose reported that the Bureau of ABLE is in touch with Sen. Spector's office regarding issues in President Bush's budget. Gov. Rendell will be meeting with Bill Goodling regarding Family Literacy. The Bureau is emphasizing with agencies to look at the student outcomes such as educational achievements, employment, etc. There is a definite awareness within the state regarding Literacy, Family Literacy and Even Start.

Strategic Planning:

Debbie will give what she has on strategic planning to Chuck. Bob wants to get the strategic planning finished this year. Bob also would like to complete the Operations Manual. Debbie will put the Operations Manual on our listserve.

Technology: no report

Old Business:

There was no new news about what is going on the the AAACE Conference.

New Business:

Discussion was held regarding increasing Joan's yearly stipend. A motion was made and passed that Joan's stipend will increase 3% this year. The Board will ask Joan for a report on accomplishments for this year and the Board, along with Joan, will set goals for next year.

Meeting was adjourned.

Submitted by

Karen Warner
Board Secretary