

PAACE Board
December 9, 2008
Penn State – Keller Building Room 409

Meeting called to order at 10:04.

In attendance:

Tana Reiff, Suzanne Webster, Katherine Vastine, Alex Dow, Lori McMonigal, Jim Yeager, Martin Senger, Cathie Whitmire, Kim Rossman, Bootsie Barbour, Mary Anne Varacalli, Cheryl Hiester, Destiny Long, Sheila Sherow (10:30)

Via conference call: Lori Keefer, Bill Schaffer, Monica Shields, JoAnn Weinberger, Diane Inverso (10:25)

Absent: Anita Cola, Randy Bacon, Susan Adams, Sheila Sherow, Susan Mansuetti, Eileen Kocher, Chuck Klinger, Debbie Hrach, Kate Shaw

Guest: Mary Mingle

Director's report: Monica reported that she has been spending most of her time working on PAACE conference and GiftTool. The January meeting will be at Tri-County OIC in the community room across the street where we met before.

Minutes from the November meeting: Martin made a motion to approve the November minutes as presented. Cathie seconded. Motion approved

Treasurer's report: \$50,000 was transferred from Sovereign to a CD at ING on December 1 so it is not in the November report that we have but will be reflected in the December report that will be distributed in January.

Cathy moved to approve the treasurer's report. Bootsie seconded. Motion approved.

Treasurer's report:

Nothing is being deducted from Sovereign for Authorize.net. Monica contacted Authorize.net and they have the correct new banking numbers to be used.

Board reports: Submitted electronically prior to meeting. Additions and discussions:

ESL Division: Martin gave some information about the sponsor that they are trying to get for the ESL luncheon – Global Classroom. Tana asked for them to make a commitment by January 10th for them to be in the program.

ABLE: Noted that Rose Brandt is leaving the Bureau on December 12, 2008.

CHE:

- sent conference registration information to all CEA/PA members and will have it posted on CEA/PA website.

- Working with Jan Orris from CEA/PA on coordination of 20th anniversary arrangements at conference.
- Will have CHE and Research workshop list posted on CEA/PA website.

Awards:

- Outstanding Adult Students in Postsecondary Education awardees have been identified.
- Awardees will be notified next week with details of luncheon, tickets, etc.
- Working with CEA/PA scholarship winner information for Recognition Luncheon.

Nominations: Ballot expected to go out this week. Debbie has prepared the ballot; Chuck has created an online ballot; Destiny is posting biographical information and photos in *PAACE News*. Suzanne will do an e-mail merge so that the ballot link goes only to current members, not to the members e-mail list because membership is in a state of flux. The survey will be open for 2 weeks after it is announced.

There was discussion about finding out what Division the new members select when joining PAACE so that the Division directors would know. There was also discussion about having the mailing list by legislative district. Martin will work on some options.

Tana welcomed Mary Mingle as a guest to the board meeting. Mary has agreed to run on the ballot for Central Region Representative.

Tana is working on a replacement for Ulicia Lawrence, who resigned as Bylaws, Constitution, and Resolutions Committee chair.

We're also looking for a replacement for Destiny Long, who will step down as Communications Committee chair in February. There is discussion about the exact responsibilities of this position for the new chair. Tana mentioned that she and Lori Keefer will be doing a session at the conference about serving on the PAACE board so perhaps we will have some interested persons.

We are looking into sending donations in memoriam when family members of board members pass away.

Motion to approve the board reports as presented by Mary Anne, Bootsie seconded. Motion approved.

Old Business

The ABLE/PEL situation:

Tana reported that the focus at the state level has shifted away from moving the Bureau of ABLE from the Department of Education to the Department of Labor & Industry; however, the issue of adult education aimed at workforce development is becoming a national issue. (Prior to the meeting she sent two documents containing recommendations to the Obama Transition team, one from Jobs for the Future and one from the National Council of State Directors of Adult Education. At a conference that JoAnn attended, she heard rumblings that there is a current

suggesting that the U.S. Departments of Education and Labor be merged, including the focus of K-12 education being on workforce preparation. JoAnn recommended PAACE continue to educate legislators about how important it is for adult education to remain in the Department of Education. She has posted a sample letter and suggestions to the members e-mail list and they will be published in *PAACE News*.

Awards:

Tana added an agenda item to discuss all aspects of PAACE awards to be presented at the conference. Mary Anne presented items for board consideration

The Goodling Awards are through PAACE but the Family Literacy Division handles nominations, selections, and presentations. PAACE provides plaques for the outstanding adult students, adult educator, and service awards.

In the past PAACE has solicited legislator citations for the student award recipients and we have offered to solicit citations for the Bureau of ABLE's teacher awards as well. There was discussion about the process and the need for someone in Harrisburg to help with the process, possibly going to pick up the citations the week of the conference. Monica volunteered to help to work on the citations.

There was discussion about a platform/riser at the conference for award recipients at the conference. Monica will discuss this with Hershey Lodge and will work on the details with Mary Anne.

New Business

The agenda called for Kate Shaw to call in with remarks; however, had to decline with regrets.

Budget:

Bill went over the proposed 2009 budget sheets that were sent out in advance of this meeting. He noted that travel is now all in one line rather than by Division, Committee, or board position. The budget is based on categories in the IRS 990 form, modified for PAACE.

Discussion focused on \$20,000 budgeted for a research project, led by the Research Committee. Sheila described the preliminary research question around what happens academically to students from ABLE-funded programs who transition to community colleges. Sheila and Tana are meeting with Kate Shaw at PDE on January 8 to further define the question.

With the conference budget integrated into the general budget, the question arose as to how far in advance to sign contracts with Hershey. It was suggested that we do an actual cost comparison between Hershey and another venue. Lori K. will try to get a comparison for discussion at the February meeting.

Cathie moved to approve the 2009 tentative budget as presented, Kim seconded. Motion approved. The final budget will be voted on at the January board meeting.

Martin moved to adjourn. Destiny seconded. Meeting adjourned at 12:07.

Respectfully submitted,
Lori Keefer