

**Pennsylvania Association for Adult and Continuing Education
Board Meeting
January 10, 2006
Penn State**

Attending: Libby Wilson; Suzanne Webster; KayLynn Hamilton; Kim Roush; Joe Morales; Debbie Hrach; MaryAnne Varacalli; Mary Kay Peterson; Dehra Shafer; Mary Hohensee; Tana Reiff; Barb Van Horn; Ruth Love-Schooley; Susan Mansuetti; Emmett Baxendell; Chuck Klinger; Karen Warner; Carol Shefrin

Minutes: December Board minutes were approved

Officers Reports:

President:

1st Vice President: Debbie Hrach (discussion day of meeting)

The Midwinter Conference tabloid has been received by all. Accepted presenters were notified December 9th and presenters not accepted were notified December 16th. There will be no ESL Content Standards presentation; Debbie never received the proposal because the website was shut down at the deadline. There are a total of 108 sessions at the conference.

After the conference, we should look at the membership. The list might not be up to date. Mary thinks we need an easier way to keep the list current. Tana said that Scot Mentzer is in the early stages of developing a membership database for the PAACE website. This step toward having a membership database is progress toward the data management part of our strategic plan.

The PAACE Board meeting will be held Wednesday, February 8th at 7:00 p.m. in Magnolia C.

2nd Vice President: Chuck Klinger (discussion day of meeting)

Eight hours of Act 48 credit will be given for the conference.

Treasurer: Frank Nardone

Mary Hohensee reported in Frank's absence. Last year's conference lost about \$2,000. This may be due to meal costs not being completely covered.

Treasurer's report was distributed and approved.

Secretary: Karen Warner

no report

Immediate Past President:

Executive Director Report: Joan Leopold (Mary Kay Peterson Assistant to the Executive Director gave report)

Joan and Sandy Leopold thanked everyone for the luncheon to honor Joan. The PAACE mailbox continues to be checked. Sandy Leopold will do membership through Midwinter Conference. Mary Kay will determine if we can put a forward on the PAACE mail box.

Regional Representatives Reports:

Eastern: Joe Morales

WIB RFP for SPOC & TANF is due on February 28th.

Central: Ruth Love-Schooley

No report

Western: Emmett Baxendell

The Move UP program is taking a lot of time to make it work well. It's been a challenge.

Division Reports:

ESL:

AB/SE: Libby Wilson

The APEX lessons booklet is finished. Libby will distribute at the AB/SE ice cream social. Others will be placed on meal tables as a prize. It will also be placed on the website.

CEA/Higher Ed: MaryAnne Varacalli

CEA and Higher Ed people were sent conference information. January 31st will be a CEA scholarship.

TLC:

Family Literacy: Susan Mansuetti (electronically submitted)

We received a total of 5 applications for the Goodling Family Literacy Best Practice Awards. I have received the scoring sheets from 2 of the five judges, and should have the rest by January 6. As was done last year, the judges will be invited to attend the Division lunch on Friday.

We are planning a conference call with the Family Literacy Committee to work out some of the details for the conference with regards to the marketplace and the luncheon.

Workforce: KayLynn Hamilton

No report

Corrections Ed:

Committee Reports:

Awards: Mary Hohensee

People have been selected for awards. There were less submissions this year. Readers asked if there should be a policy that if there are few submissions should there then be less than 10 recipients.

Budget, Finance, Fiscal:

Commonwealth Libraries:

Communications: Tana Reiff (electronically submitted)

After review by the editorial board, the winter 2006 issue of PAACE News was announced on Friday, January 6. It is a very full issue, including conference previews, photos from the luncheon for Joan Leopold, and news of professional interest.

Carol Shefrin is having copies made of the movie made for the luncheon, "Postcards from PAACE to Joan Leopold." I have asked Carol to charge the minimal seed costs of duplication, cases, and mailing to the communications committee budget. We will provide an order form for additional requests after showing it at Midwinter.

We are working with the conference committee and printers on materials such as the program book, luncheon booklets, and COABE 2007 promotions.

I have submitted to the president the name of Destiny Myers from TIU 11 to replace me as chair of the communications committee, assuming I become second vice-president in February. Destiny is an extraordinarily competent individual and looks forward to the opportunity to serve on the PAACE board.

(discussion day of meeting):

Destiny Myers has agreed to Chair the Communications Committee. She will also take over the PAACE website and Newsletter. Tana will help train Destiny.

Comments submitted electronically from Trenton Ferro:

Tana--Although I'm sure many of us think about it, I'm not sure how many of us have shared with you directly our profound "thanks" for the outstanding job have have been doing over the years with the Communications Committee and, especially, the *PAACE News*. In your own, inimitable way you have "hounded" officers, board members, and committee chairs to submit needed material, and you manage, each issue, to put together a very readable and comprehensive product.

Since I will be missing my first PAACE Midwinter Conference since I started to attend and participate in 1991, I did not want to let the opportunity to acknowledge your contributions slip by, especially in light of the fact that you are now on the slate for the position of Second Vice-President. I know that you will bring the same dedication and set of skills to your five-year run as a leader of our organization.

BTW, who, now, will attempt to fill your shoes as chair of the Communications Committee and editor of the *PAACE News*? I wish that person well. She or he has a remarkable act to follow!

Constitution, By-laws and Resolutions: Barb Van Horn

Barb asked to meet with the task force members of this committee. PANO will be contacted to see if they have any samples of Operation Manual.

Journal of Lifelong Learning:

Legislative: JoAnn Weinberger (electronically submitted)

Many, many thanks to all of you across the state who got involved in the 2005 federal appropriations process! The phone calls, e-mails, faxes, and letters that you, your board members, tutors and students generated made a difference! We worked together and combated the massive reduction of 66% that President Bush recommended for adult education. We also worked together to combat the zero funding recommended by the President for Even Start Family Literacy.

FEDERAL APPROPRIATIONS: The budget process for adult education and Even Start Family Literacy finally finished before the holidays. The appropriations bill for Labor, Health and Human Services, Education and Related Agencies contains \$579.5 million for adult education with \$564 million of that amount going to the states. These figures are 1% less than that FY 05 figures due to a 1% across the board cut to discretionary programs contained in the final appropriations package.

Even Start is funded at \$99 million, a major reduction from the FY 05 figure of \$225 million. This figure represents an appropriation of \$100 million minus the 1% across the board cut to discretionary programs.

REAUTHORIZATION OF THE WORKFORCE INVESTMENT ACT: The Senate adjourned for the holidays without taking action on the reauthorization bill. So, the House has passed its version, but the Senate has not acted. With this as its status, it is unlikely that there will be reauthorization during 2006 due to the Congressional election cycle and the importance of the November midterm elections.

WHAT'S NEXT? Members of the House will not be returning to Washington until Jan. 31, 2006. Since they will be home in their Congressional districts this would be a good time to invite them to visit an adult education center and to thank them for their support over the past year. The Senate is scheduled to return on Jan. 18 so there may also be some opportunities for visits by Senators to local programs.

Stay tuned for the President's budget message to Congress which will occur the first week in February. On one hand, it may be level funded based on the responses of the field and Congress this year, or it may contain the same cuts that were recommended last year, and our need to battle will have to start again.

Membership: Suzanne Webster

Suzanne will give a report regarding the membership survey at the PAACE luncheon on Thursday of the conference.

Nominations and Elections: Dave Manzo

(report was made in Dave's absence)
The ballots for 2006 are ready to be mailed.

PDE:

Tana distributed the ABLE pages. LeeAnn Stasiulatis has been out on medical leave. Her position at the State Library will be filled and that person will fill the PAACE Board position.

Strategic Planning:

This should be the responsibility of the 2nd Vice President. Chuck should make a report on how PAACE is doing. Chuck will address this report at the February Board Meeting and will have copies placed on table at the business luncheon on Thursday of the conference.

Technology:

Old Business:

COABE:

The marketing committee has been active. We have a logo for the conference and a full page ad ready to go. This will be used in Houston and at the Midwinter Conference. "Save the Date" postcards will be mailed to other states as well as Pennsylvania. There will be a website: COABE 2007.org. The Wyndham Hotel has been purchased by the Sheraton, but our contract will still be honored by them.

A Board presentation and a reception will be held in Houston. The President of COABE will be attending the Midwinter Conference. Chuck will have a table at the Market Place with COABE information.

New Business:

Presenters at the conference can submit their handouts via email to Scot Mentzer. Guidelines and a deadline should be given to each presenter. Tana will contact Scot regarding how they should be submitted. There should be some type of publicity telling people that these items will be on the website.

Meeting was adjourned

Minutes Submitted by,

Karen Warner
Board Secretary

